



STUDENT HANDBOOK 2024-2025

Palm Springs High School

2401 East Baristo Road, Palm Springs, California 92262
Main Line (760) 778-0400 Fax (760)778-0481

Palm Springs High School Alma Mater

In the silence of the desert
Where the sands of silver shine
Stands our glorious Alma Mater
'Tis our Haven and our Shrine
Be we humble in her presence
For her blessings never fail
Palm Springs is our Alma Mater
So to her, All Hail, All Hail!

Section 1: General School Information



Palm Springs High School

2024-2025 Dates And Bell Schedule

Fechas y Horarios de la Campana Por el 2024-2025

Late Start Days, Minimum Day, Testing and Final Exams

Dias de Llegada Tarde, Dias Minimios, Examenes y Examenes Finales

Regular Bell Schedule

Horario Regular

Warning Bell - 7:27 AM

Horario de la Campana

Monday, Tuesday, Thursday, and Friday

Lunes, Martes, Jueves y Viernes

Period	Time
0	7:32- 8:40 AM
1	8:45-9:43 AM
2	9:49-10:47 AM
3	10:53-11:51 AM
4	11:57-1:02 PM
Lunch	1:02-1:32PM
5	1:38-2:36PM
6	2:42-3:40 PM

Late Start Days

Dias de Llegada Tarde

Every Wednesday except:

Cada Miercoles excepto:

Oct 9 & 23, 2024

December 18, 2024

June 4, 2025

Period	Time
0	Does Not Meet
1	10:10-10:53 AM
2	10:59-11:42 AM
3	11:48- 12:31 AM
4	12:37-1:27 PM
Lunch	1:27-2:02 PM
5	2:08-2:51 PM
6	2:57- 3:40 PM

Minimum Day Schedule

Horario de Dias Minimios

October 9, 2024

Homecoming Day - October 23, 2024

Period	Time
0	Does Not Meet
1	8:45-9:43 AM
2	9:25-9:59 AM
3	10:05-10:39 PM
4	10:45-11:26 PM
5	11:32-12:06PM
6	12:12-12:46 PM
Lunch	12:46-1:21PM

Testing Schedule

Math CAASPP/CAST Testing

Regular Bell Schedule

Day 1	Day 2
April 28, 2025	April 29, 2025
May 1, 2025	May 2, 2025

English CAASPP- Block Schedule

Day 1	Day 2
May 19, 2025	May 20, 2025
May 22, 2025	May 23, 2025

Day 1	Day 2	Time
Period	Period	
1	2	8:45-10:48 AM
3	4	10:58- 1:01 PM
Lunch	Lunch	1: 01- 1:31 PM
5	6	1:37-3:40 PM

Final Exam Schedule

Horario de Examenes Finales

December 18, 19 and 20, 2024

June 4, 5, and 6, 2025

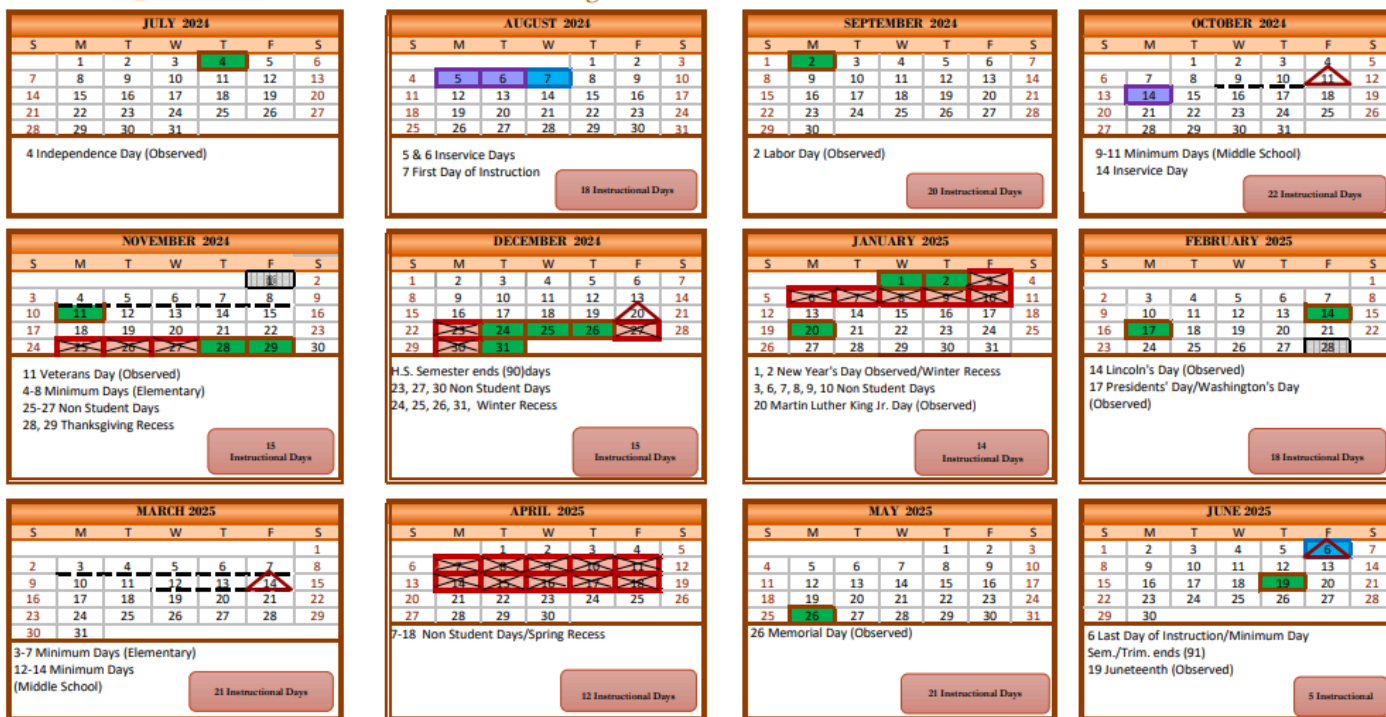
Day 1	Day 2	Day 3	Time
Period	Period	Period	
1	3	5	8:45-10:45 AM
Nutrition	Nutrition	Nutrition	10:45- 11:15 AM
2	4	6	11:21- 1: 21 PM

Revised 6/11/2024



Palm Springs Unified School District District Calendar August 2024 - June 2025

REVISED



First & Last Day of School

Holiday

Inservice Days (Students do not attend)

Minimum Day/Parent Conferences

Non School Days

End of Trimester Dates

Elementary

Trimester 1 - Nov. 1 -- 61 Days

Trimester 2 - Feb. 28 -- 61 Days

Trimester 3 - Jun. 6 -- 59 Days

End of Quarter/Semester

Middle/High School

Quarter 1 - Oct. 11 47 Days

Quarter 2 - Dec. 20 43 Days

Quarter 3 - Mar. 14 42 Days

Quarter 4 - Jun. 6 49 Days

Board Approved: September 26, 2023

Palm Springs Unified School District Calendar:

- First Day of School**Wednesday**, August 07, 2024
- Labor Day**Monday**, September 02, 2024
- First Quarter Ends **Friday**, October 11, 2024
- Teacher In Service/No Class..... **Monday**, October 14, 2024
- Veteran’s Day (Observed).....**Monday**, November 11, 2024
- Thanksgiving Recess**Monday**, November 25, 2024 – **Friday**, November 29, 2024
- First Semester Ends**Friday**, December 20, 2024
- Winter Recess**Monday**, December 23, 2024 – **Friday**, January 10, 2025
- Martin Luther King Jr. Day**Monday**, January 20, 2025
- Lincoln’s Day **Friday**, February 14, 2025
- Washington’s Day **Monday**, February 17, 2025
- Third Quarter Ends **Friday**, March 14, 2025
- Spring Recess **Monday**, April 7, 2025 – **Friday**, April 18, 2025
- Memorial Day (Observed) **Monday**, May 26, 2025
- Second Semester Ends.....**Friday**, June 6, 2025
- Juneteenth..... **Thursday**, June 19, 2025

For all PSHS student activities please consult regularly the ASB Master Calendar on the school website at www.pshs.us

Palm Springs High School School-Wide Learning Outcomes

PSHS Mission Statement

Palm Springs High School is dedicated to preparing all students to be responsible, productive members of society, and lifelong learners, by providing for their intellectual, personal and career development.

PSUSD Board Members

Board President	Madonna Gerrell
Board Clerk	Karen Cornett
Board Member	John Gerardi
Board Member	Sergio Espericueta
Board Member	Charlie E. Ervin Jr.

PSUSD Cabinet Administration

Superintendent of Schools	Tony Signoret, Ed. D
Assistant Superintendent, Educational Services	Simone Kovats, Ed. D
Assistant Superintendent, Human Resources	Clayton Hill
Assistant Superintendent, Business Services	Jeffrey Simmons

Palm Springs High School Faculty

PSHS Administrators

Principal	Michael Ventura
Assistant Principal	Janel Hunt
Assistant Principal	Salam Ramirez
Assistant Principal	Ruby Rivera
Assistant Principal, Athletic Director	Art Sanchez Jr.

PSHS Faculty

Aguirre, Elvia	Paraprofessional ISSS
Albitres, Bianca	MTSS Support Counselor
Alvarez, Eutiquio	Campus Security Officer
Angles, Roxanna	Counselor
Arballo, Priscilla	Workability
Aviles, Alba	Science
Avina, Christina	Counselor on Special Assignment
Barragan, Seluia	Special Education
Bellamy, Cindy	English/AVID
Bond, Christina	World Language - French
Bond, Jocelyn	Counselor
Boozer, Alex	English
Boylan, Allyson	Performing Arts Theater
Brown, Tyrus	ASB Director
Bruemmer, Amber	Special Education
Cabreros, Shara	Psychologist
Cameranesi, Patrick	English
Chao, Gloria	Math
Chevalier, Jorja	Library Media Technician II
Clark, James (Steve)	English
Codeus, Amanda	Social Science/AVID
Cohen, Danielle	English
Corbett, Kim	Social Science
Cormier, Deborah	MTSS Coach
Corona, Rosa	Counselor
Cross, Erik	Science
Custer, Jeremy	Social Science
Davis, Marissa	Science
Drake, Hope	PALM – Sports Medicine
Economos, Anmarie	Math
Encino, Tony	Campus Security Officer
Escobar, Jessica	School Office Specialist – Campus Safety
Fong, Brandon	Math
Gastelum, Ana	Math
Gilbert, Chelsea	Performing Arts Dance
Gilstrap, Jay	Math
Goehring, Curtis	Science

Gonzalez, Santana	English
Goree, Darryl	Custodian - Athletics
Gutierrez, Enrique	Welding Paraprofessional I
Haga, Rick	Special Education
Hebert, Anne	Librarian
Hernandez, Maria	School Office Specialist Bilingual
Howard, Chris	Physical Education
Hughes, Louis	Audio Technician RCA
Hunsperger, Jeanette	Science/AVID
Hunsperger, Richard	Math
Hunt, Janel	Assistant Principal
Ingelson, Matthew	Performing Arts
Iverson, Kara	Visual Arts
Jara, Cindy	Counselor
Johnson, Janet	Assistant Principal Secretary - Athletics
Kaul, Brittanie	PALM – Sports Medicine
Kelley, Meghan	Adult Transition Program
Kirby, Shawn	Science
Kretz, Elizabeth	School Office Specialist
Labrada, Roberto	Social Science/AVID
Lazarova, Svetlana	World Language - Latin
Lemus, Sophia	Special Education
Leyva Felix, Isaac	Prevention Specialist
Lupercio, Ruben	World Language
Maddox, Allison	Social Science
Madrigal, Daniela	School Office Specialist
Maldonado, Gustavo	Custodian
Mann, Bradly	Campus Security Officer
Marks, Michael	Physical Education Department Chair
Martinez, Andrea	Math
Moreno, Guillermina	World Language - Spanish
Nash, Peter	Special Education
Norton Wolf, Heather	Accounting Assistant - ASB
Omier, Erika	World Language - Spanish
Pachur, Wendy	Special Education
Papp, Donielle	Video Production/INN
Parker, Trent	Special Education
Pasqualini, Shawn	English

Patrick, Jackie	Custodian
Patterson, Rebecca	Visual Arts
Perla, Krissia	Registrar
Posner, Karen	Adult Transition Program
Powell, Jason	Performing Arts Strings/Choir
Pratt, Rory	Metal Shop
Ramirez, Salam	Assistant Principal
Ramoran, Jenny Liza	Science
Ramos, Cynthia	Math
Ray, Redford	Licensed Vocational Nurse
Rea, Kim	Science
Rivera, Ruby	Assistant Principal
Salas, Elba	School Office Specialist Bilingual Attendance
Sanchez Jr, Arturo	Assistant Principal/ Athletic Director
Sanchez, Abby	English
Schildge, Raquel	World Language - Spanish
Schoenbeck, Rachel	Math
Sepulveda, Laurie	Social Science
Silva, Veronica	Science
Skaggs, Kirsten	Business Academy
Smith-Wines, Tammy	English
Smith, Earl	Social Science
Song, Elena	College and Career Specialist
Soto, Jessica	School Office Specialist Attendance
Stanford, Jake	English
Tapia, Anthony	Math
Thorson, Eric	Social Science
Tona, Pauletta	Campus Security Officer
Uribe, Yovany	Math
Vacancy	Security
Vacancy	Work Based Learning Coordinator
Vargas, Carmen	World Languages - Spanish
Ventura, Michael	Principal
Warren, Patricia	School Administrative Assistant III
Woo, Oyuky	School Office Specialist- Counseling
Wood, Robert	Math
Yokimcus, Travis	Visual Arts - Ceramics

E-mail

Teachers and staff at PSHS can be contacted via email by using the first letter of the staff member's first name followed by the last name @psusd.us.

Student Emergency Information: To enroll, all students must have a signed emergency card on file with up-to-date information. Only individuals listed on the card can approve a student's departure from campus or excuse an absence. Kindly notify the Records Office promptly of any changes to address, phone number, or emergency contact.

Visitor Policy at Palm Springs High School:

- All visitors must check in at the security desk and obtain a visitor badge during school hours.
- Students are not allowed to bring guests to school.
- Students cannot leave campus without prior permission from parents and school administration.
- If a student needs to leave before dismissal time for a valid reason, they must obtain authorization and documentation from the Attendance Office or administration.

Restrictions on Outside Vendors: Deliveries from external vendors, such as food, balloons, and flowers, are prohibited and will not be accepted for students during class time hours.

Emergency Preparedness at PSUSD: Emergency drills are conducted regularly at PSUSD to ensure the safety and well-being of all individuals in case of a real emergency. The school will conduct fire, earthquake, active shooter, and lockdown drills throughout the academic year. These drills are essential for preparing both staff and students to appropriately respond to any emergency situation.

Attendance Policy and Procedure at Palm Springs High School

At Palm Springs High School, we prioritize punctuality and regular attendance for academic success. Our dedicated staff collaborates with students and parents to enhance attendance, fostering an environment where every student can thrive. Consistent attendance not only boosts academic performance but also cultivates students' sense of responsibility and school pride.

Parents are urged to track their students' attendance using Parent Vue, accessible at the Registrar's office. To report absences, parents or legal guardians should contact the attendance office between 7-9 a.m. on each day of absence to prevent automated calls from the school. As per the Compulsory Education Law (E.C. 48200), children aged 6 to 18 must be enrolled and actively participating in a full-time educational program, requiring parents or guardians to provide explanations for all absences.

Unexcused absences may result in a student being labeled "truant," violating the Compulsory Education Law (E.C. 48200). To avoid potential grade deductions, absences must be excused within three days of the student's return to school, either through a note or phone call. Failure to excuse absences within this timeframe will deem them unexcused, initiating school policy enforcement. Work missed due to unexcused absences may not be accepted. Unexcused absences are those that do not meet the criteria for legally excused absences.

We encourage parents and guardians to collaborate with us in monitoring attendance to ensure their students' punctuality and presence.

Palm Springs High School Attendance Plan

Communication & School Climate
Support

Outreach, Counseling & Discipline

Whole Family

Tier 1 Universal Prevention	Tier 2 Early Intervention	Tier 3 Intensive Intervention
<i>Tier 1 represents universal strategies to encourage good attendance for all students.</i>	<i>Tier 2 provides early intervention for students who need more support to avoid chronic absenteeism.</i>	<i>Tier 3 offers intensive support for students facing the greatest challenges with getting to school.</i>
<p>At PSHS students feel connected and safe.</p> <p>Attendance expectations are communicated often and supported by all PSHS staff.</p> <p>Teachers maintain accurate daily attendance and tardy records. Teachers verify attendance weekly.</p> <p>Key Resources: ParentVue, StudentVue</p> <p>Administrators & security provide daily monitoring of students and guide students to proceed to their classrooms.</p> <p>Attendance team reviews attendance data and provides positive attendance</p>	<p>Teachers communicate with parents of students with frequent tardiness and absences. The intervention is noted in synergy.</p> <p>Key Resources: Panorama & Synergy</p> <p>Counselors will hold an academic conference with students to discuss impact and create a plan for improvement.</p> <p>Parent Notices mailed home from District Student Services</p> <p>Attendance Clerks and Administration use attendance records to identify students for OTL detention.</p> <p>Peer Counselors mentor</p>	<p>School site prevention specialist receives referrals for intensive interventions with students and their family.</p> <p>Attendance team initiates the SART process to remove barriers.</p> <p>Families receive support to address homelessness, food insecurity, transportation, chronic illness, mental health, bullying, etc.</p> <p>If the SART process does not result in improved attendance, families are referred to district Student Services for the SARB process which may include; family support and resources, alternative means of education or the revocation of school transfer.</p>

incentives.	targeted groups of students.	
-------------	------------------------------	--

Automated Attendance Notifications: The school uses an Auto-Caller to inform parents of student absences. Parents should contact the attendance office after receiving an Auto-Call to check the periods of absence.

Excused Absences Definition:

- **Short-Term Independent Study:** Excused if completed upon return.
- **Personal illness or injury**
- **Medical, dental, eye care, or chiropractic appointments**
- **Quarantine:** Directed by county or city health officers.
- **Funeral services for immediate family:**
 - One day in California.
 - Three days outside California.
- **Jury Duty**
- **School Activities**
- **Health office:** Excused by the school Nurse.
- **Pupil as custodial parent:** For child's illness or medical appointment with prior approval.
- **Justifiable personal reasons with prior approval, including but not limited to:**
 - Court appearances
 - Employment conferences & college visitations
 - Family emergencies
 - Appearance at SARB
 - Religious holiday or ceremony
 - Religious retreat (limited to 4 hours/semester)

Truancy Definition: Any pupil absent without valid excuse for three full days or tardy/absent for more than 30 minutes without valid excuse on three occasions in one school year is considered truant (E C. 48260).

Excused Absences Policy: Students are permitted to make up missed work for credit. In the event of an excused absence from class, students can complete all feasible assignments and tests missed. Upon satisfactory completion, full credit will be awarded. The makeup tests and assignments will be reasonably equivalent to those missed during the absence, though not necessarily identical. Excused absences must be cleared within the same semester.

Consequences of Excessive Absences: Excessive absences may result in a student failing a class due to unsatisfactory academic progress, including poor test scores and failure to meet class requirements as specified in the syllabus. Parents will receive a progress report if their child is at risk of failing.

Chronic Absentee Definition: According to the California Education Code (EC Section 60901 I (1)), a "Chronic Absentee" is a pupil who is absent for 10 percent or more of the school days in the academic year.

Leaving School Protocol: Students must follow the proper protocol when leaving school during the day. Before departing campus, students must clear through the Attendance or Nurse's Office. A Passport will be issued for legitimate appointments upon receiving a parent note or telephone call before the appointment time. Check the school's testing schedule before scheduling appointments as students will not be dismissed before the end of testing. Leaving campus without a Passport will result in an unexcused absence for missed classes.

Open/Closed Campus Guidelines for Senior Lunch Passes at Palm Springs High School

- **Grades 9, 10, and 11** are on a closed campus during school hours.
- **Senior Lunch Passes** require a **2.0 GPA, 95% attendance, and parent approval and administration approval.**
- **Senior Contract** signed by the **student & parent/guardian** is required.
- **Eligibility** based on the most recent grading period's GPA.
- **Attendance** is tracked quarterly, with a **95% rate** required for privileges.
- **Late returns** from lunch may lead to privilege revocation.
- **Medical/dental appointments** during lunch require appointment verification.

Absence Verification for Students 18 Years and Older: Students aged 18 or above are responsible for verifying their own absences from school. They possess the same responsibilities and authority that would typically belong to a parent, guardian, or caretaker of a minor under E.C. 46012. While an 18-year-old can communicate absences, the school retains the right to determine the validity of the excuse and may choose not to excuse the absence.

Tardiness Procedures

- Students must arrive on time for all classes to benefit from the program and cultivate punctuality, self-discipline, and responsibility.
- Late students proceed directly to class with consequences and interventions determined by the 3 Tiered Attendance Plan.
- Teachers record tardiness in Synergy each period.
- Interventions for tardiness include verbal/written warnings, teacher detentions, seat changes, natural consequences, positive praise, incentives, and parent notification.
 - Students who fail to attend assigned detentions, will be added to the exclusion list making them unable to attend school activities outside of the school day.
- Persistent attendance issues may lead to disciplinary actions like additional detentions, Saturday school, progress monitoring, referrals to attendance review teams, or loss of privileges.

- Possible interventions involve attendance data reviews, parent communication, academic conferences, mentorship, and celebrating attendance progress.
- District-level interventions include truancy letters for excused and unexcused absences at various thresholds.

Short-Term Independent Study Guidelines

Students planning to be absent from school for five or more consecutive days must submit a Short-Term Independent Study application before their departure. Not applicable for medically related absences. Classwork will be provided by teachers for completion during the absence.

Upon returning, teachers will assess the completed work to determine the percentage finished during the absence. Excused absences will be based on the completed work percentage. For instance, completing 80% of assigned work will excuse 80% of the absences incurred during the leave, with corresponding letter grades provided.

It is advised to refrain from utilizing Short-Term Independent Study during the initial or final school week to ensure optimal learning and prevent any negative impact on academic performance.

For Independent Study support, please reach out to Oyuky Woo at (760)778-0400 or OWoo@psusd.us, available at the counseling office.

PSHS Health Office

Health Office/Medications Protocol

- All students must sign in and present a signed hall pass when visiting the Health Office.
- Students needing to go to the Health Office between classes must obtain a hall pass from their next period's teacher.
- Only students with immediate or obvious health concerns may enter without a hall pass.
- Students requiring prescribed or over-the-counter medication, like aspirin, must store the medication at the school or health office. A signed form from a doctor and parent/guardian is mandatory before medication is administered.
- A permission form for school staff to dispense medication can be obtained from the school nurse at the administration office. Refer to the Palm Springs Unified School District Parent/Student Information booklet for more details (EC 49423, BP 5141.21).

Administration of Prescribed and Non-Prescribed Medication for Students: Students who need to take prescribed medication during the regular school day must provide the school nurse with a written statement from their physician. This statement should include instructions on how the medication should be taken, including the method, amount, and schedule. Examples of such

medication include inhalers, allergy medication, antibiotics, and pain medication. Students are not allowed to carry any prescribed or non-prescribed medication or vitamins.

Illness at School: If a student falls ill during school hours, they should get a pass from their teacher and go to the Nurse's Office. The nurse will assess the severity of the issue, and if needed, contact a parent/guardian for permission to either release the student or have them picked up. A pass will be issued at that time.

Policy AR 5131.41: Enrollment and Residency of Children of Military Families

The Superintendent or designee will assist in enrolling children of military families to ensure a smooth transition, without disadvantage due to record transfer challenges or differing entrance requirements. A child of a military family meets residency criteria if the parent/guardian is on active military duty with transfer orders to a state military installation. Electronic submission of enrollment applications and course registrations is accepted.

Upon transfer to the district, students from military families will be enrolled based on unofficial records if official records are not yet available. Official records must be requested promptly, and students have 30 days to complete required immunizations after enrollment.

Board Policy (BP) 5146: Students – Pregnant, Married, Parenting

The District will not discriminate against any student in educational programs or activities based solely on pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery.

Section 2: Parent Information

ParentVue: Parent Vue is a web application that provides parents with direct access to student data via the Internet. Using a confidential PIN (Personal Identification Number) and password, parents can connect to the school district's student database and view their child's progress report, attendance records, transcripts, and missing assignments. Parent Vue allows a parent to view details on each of their children currently enrolled in a PSUSD school.

Parent Classroom Observation Procedure

Parents may observe their child in the classroom or on campus for up to 30 minutes each week. A 24-hour advance notice is required for visits.

To minimize disruption to instructional activities, visits should occur during regular school days and must be arranged in advance with the teacher and administration. Visitors will be accompanied by school staff (BP 1250).

Electronic listening or recording devices are prohibited in the classroom without permission from the teacher and principal (Education Code 51512).

Parent Volunteers

All school volunteers must undergo fingerprinting and a background check before being allowed on campus. Prior teacher and administrator approval is required before arriving on campus.

As a Mandated Reporter, it is your duty to act when a child shares information that may indicate they are in danger or experiencing personal problems. If a student confides in you about family matters or personal issues and you believe there is a safety concern, it is important to take immediate action. If you need assistance with the Mandated Reporting of Child Abuse Procedures, contact the child's teacher, counselor, and/or administration.

Section 3: Student Information

Student Parking on Campus Policy:

- **Permit Requirement:** All students must display a valid student parking permit.
- **Guaranteed Parking:** At the start of the year, only seniors who have purchased a parking space are guaranteed parking in the student parking lot on campus.
- **Parking Regulations:** Vehicles on campus are subject to search. Students parking in staff spaces may receive parking tickets.

Student ID Card Policy:

- **Issuance:** Each student is issued a Student ID Card for identification purposes.
- **Mandatory Carry:** Students must carry their ID Card at all times on campus and during events or activities.
- **Uses of Student ID:** The student ID is essential for campus safety, school event admission, technology access, off-campus lunch pass (seniors only), textbook check-out, and testing participation.

Technology and Internet Access at Palm Springs High School: Palm Springs High School provides computer and Internet access in every classroom. Student usage of networked computers at PSHS is regulated by the PSUSD "Student Acceptable Use Policy." Violations may lead to the loss of internet/network privileges and potential disciplinary measures.

Physical Education Uniform Policy: For student safety and hygiene, students in a PE class are required to dress for class in PE t-shirt and shorts. They are also required to wear athletic shoes. Sandals or flip flops are not acceptable. A student who does not dress out for PE is considered a “non-suit”. PE uniforms will be sold during registration/validation in August or at the beginning of the school year. If a student forgets their uniform at home, their PE teacher will provide a loaner.

Motor Vehicle Policies

- Students must comply with all school, community, and state driving regulations.
- A valid driver’s license, current registration, and proof of insurance are required for a PSHS student parking permit.
- Speed limit on campus: 15 MPH.
- Parking allowed only in the student parking lot with a visible PSHS parking sticker on the front windshield.
- Unauthorized vehicles in reserved spots are subject to towing without notice.

Parking Lot Policies

- Students must use the student entrance near the student parking lot.
- Dropping off students in Faculty Parking Lots is prohibited.
- Each car must occupy one parking space.
- All vehicles in the student parking lot must have a valid PSHS parking permit; failure to display may result in towing at the owner's expense.
- Parking permits are available at the Campus Safety office; replacement permits can be purchased.
- The parking lot is restricted during class, lunch, and between periods.
- Vehicles may be subject to search.

Violation of traffic laws or school parking rules may lead to suspension of privileges by the administration. PSUSD and PSHS are not liable for any damages, loss, theft, or injuries while driving on campus.

Student Clubs and Organizations at PSHS:

<ul style="list-style-type: none"> • AVID - Advancement Via Individual Determination • Drama • PS Strings • Adventures in Science • Empowered Sister 	<ul style="list-style-type: none"> • Ballet Folklorico • French • Spanish • Band Council • HACK • Sparkers • BSU - Black Student Union 	<ul style="list-style-type: none"> • Spikers • Business Academy • International Business • CSF - California Scholarship Federation
---	---	--

<ul style="list-style-type: none"> ● PSHS Choir ● Anime ● Esports ● Robotics ● AP Stats ● FCA - Fellowship of Christian Athletes ● Rotary ● Art ● Film ● Science and Engineering ● Virtual Enterprise ● College Awareness 	<ul style="list-style-type: none"> ● HOSA - Health Occupation Students of America ● Conspiracy Alliance ● PLUS - Peer Leaders Uniting Students ● Yearbook ● Cracked Pots ● Kings & Queens Circle ● Youth for Jesus ● Creative Writing ● JASI - Jerry Argovitz Sports ● Organic Garden ● Wood Chippers 	<ul style="list-style-type: none"> ● Junior State of America (JSA Debate) ● GSA Gay Straight Alliance/GLOW ● Cancer Awareness ● KP - Kapatirang Pilipino ● Video Game ● Cheer ● Newspaper ● Video Production ● Chess ● Interact Club ● Key Club
---	--	--

Extracurricular Eligibility Guidelines

Students must meet the following criteria to participate in extracurricular activities, in accordance with PSUSD Board Policy (BP 6145):

- Grades are checked before joining a team or activity, with the previous quarter's grades determining eligibility for the next quarter.
- CIF eligibility rules apply to student athletes.
- Ninth graders' initial eligibility is based on eighth-grade grades.
- Students with less than a "C" average or multiple "F" grades are placed on probation.
- Probationary students have specific grade check requirements.
- A student cannot be on probation for two consecutive quarters.

Extracurricular Participation Policy: School authorities may restrict extracurricular involvement based on attendance, academic, or behavioral issues for any school-sponsored activity.

ASB Information

ASB Class Officers:

- ASB President - Micah Henry
- ASB Vice President - Nevaeh Alvarez
- ASB Treasurer - Mark Clark

- ASB Secretary – Jaziel Hernandez

Dance Rules:

1. Purchase tickets at the school's ASB Office before the dance.
2. Tickets available at the door with student ID.
3. Present current student ID with ticket for entry, no exceptions.
4. Wear appropriate school clothing as per PSHS dress code.
5. Students may bring one guest (under 18 years old) to Homecoming and Prom.
6. Guest pass required from ASB office before the dance. Guests must enter with the student who obtained the pass, obey all rules, and show a picture ID.
- 7. All school and district rules enforced at student activities.**
8. Arrange transportation in advance; late pick-ups may impact future dance attendance.
9. No substance use allowed; violators face disciplinary action including suspension and this may lead to police involvement.
10. School not liable for students leaving early; no re-entry once left.
11. Students must be in good academic standing to attend dances. Students may not attend if on the exclusion list.

Guidelines for School Assemblies and Rallies

- Maintain a quiet and orderly manner upon entering the gym or auditorium.
- Show respect to performers by refraining from eating, yelling, touching, throwing objects, or standing on seats.
- Follow directions from the master of ceremony, faculty, and security staff for a safe dismissal.
- Teachers should stay with their class for supervision.

Payments or Purchases

Cash, money orders, credit cards, cashier, and personal checks only, will be accepted as payment for purchases from PSHS. Please indicate on the cashier's/personal check or money order what is being purchased and the student's full name.

Work Permits

Students requiring a work permit should consult the work-based learning teacher. According to Education Code 12765, any student under 18 years old must obtain a permit to work. State law mandates that minors employed must attend school for at least four hours each day.

All work permits expire five days after the start of the school year. A new work permit application is necessary after each grading period, even if the student remains at the same job. Students must

maintain a C average and good attendance; grades from the previous semester must meet this standard for a work permit to be issued in the next enrollment session.

Employers are prohibited from employing minors for more than four hours on school days, except for those in approved Work Experience Education Programs (Education Code 12774). Minors aged 16–17 may not work before 5 AM or after 10 PM, but they can work until 12:30 AM on nights before non-school days (Labor Code 1391).

Work permits may be revoked at any time due to poor academic performance or attendance.

Library Information:

- Library hours: Mon, Tue, Thu, Fri 8:15 am – 4:15 pm, Wed 9:40 am – 4:15 pm (unless posted otherwise).
- Book circulation period: 21 days, renewable 3 times, late fee \$.10/day.
- Students with fines cannot check out books.
- Color printing \$.75/page; BW printing \$.10/page.

Student Use Rules:

1. Students without food or drink allowed before/after school and during lunch.
2. Students with ID, purpose, and teacher pass can visit during class. Teacher pass needed with time, date, student name(s).
3. Computer sign-in/out required.
4. No student visits from substitutes.
5. TAs allowed with ID, teacher pass, and task.
6. Students with ID and stickers during unassigned periods.

Athletics/Sports at PSHS

PSHS offers a wide range of sports activities. Students can join teams that compete in the Desert Empire League and against other schools in Southern California. To participate, students must adhere to the guidelines outlined in the EXTRA-CURRICULAR ACTIVITIES section.

Seasons and Sports

- **Fall**
 - Boys: Cross Country, Football, Water Polo
 - Girls: Cross Country, Golf, Tennis
- **Winter**
 - Boys: Basketball, Soccer, Wrestling
 - Girls: Volleyball, Basketball, Soccer, Water Polo, Wrestling

- **Spring**
 - Boys: Baseball, Golf, Swimming, Tennis, Track & Field
 - Girls: Softball, Swimming, Track & Field

Athletic Eligibility

To participate in extracurricular athletics, high school students must maintain a 2.0 GPA with no more than two "F's" per grading period. Academic support is provided for students at risk. Additional requirements include completing an athletic packet, providing proof of insurance, and a yearly physical exam. Students falling below a C average or with more than one F are placed on probation.

We encourage all students to try out for sports regardless of their skill level. Interested students can reach out to coaches, PE teachers, or the Athletic Director at any time. Students involved in sports activities must use the provided transportation. Attendance in school on event days is mandatory for participation.

For students aspiring to play sports at the college level, counselors and Career Guidance Specialists can assist with NCAA athletic scholarship requirements. Visit the NCAA Website (www.ncaa.org) for more details.

Absences - School-Related Activities

Attendance for extracurricular and school-related activities follows PSUSD Board Policy (BP 6145). Participation in events necessitates attendance in classes on the event day. Absences due to sports will be managed by the Athletic Office after coaches mark attendance on game days. This process may take up to three school days. For inquiries about athletic-related absences, contact the Athletic Office at (760) 778-0407.

Section 4: Academic Information

P	S	H	S
<p data-bbox="203 829 373 856">PROFICIENT</p> <p data-bbox="235 913 341 940">ENGLISH I AM LITERATE BOTH AS A READER AND AS A WRITER</p> <p data-bbox="251 1024 324 1052">MATH I CAN USE MY KNOWLEDGE OF NUMBERS IN ORDER TO SOLVE PROBLEMS</p> <p data-bbox="235 1157 341 1184">SCIENCE I CAN TALK INTELLIGENTLY ABOUT HOW THE NATURAL WORLD WORKS</p> <p data-bbox="186 1289 389 1316">SOCIAL SCIENCE I CAN TALK INTELLIGENTLY ABOUT CULTURE HISTORY AND GOVERNMENT</p> <p data-bbox="203 1421 373 1449">TECHNOLOGY I CAN USE TECHNOLOGY TO COMMUNICATE</p>	<p data-bbox="552 829 722 856">SCHOLARLY</p> <p data-bbox="535 913 738 940">WELL ROUNDED I FIND WAYS TO EXPRESS MYSELF ARTISTICALLY OR ATHLETICALLY</p> <p data-bbox="560 1045 714 1073">INQUISITIVE I AM CURIOUS ABOUT THE WORLD AND WANT TO LEARN MORE</p> <p data-bbox="568 1178 706 1205">OBJECTIVE I CAN CONSIDER MULTIPLE POINTS OF VIEW</p> <p data-bbox="560 1310 714 1337">ARTICULATE I CAN EXPRESS MY OPINION USING FORMAL LANGUAGE</p> <p data-bbox="527 1442 747 1470">COLLABORATIVE I CAN CONTRIBUTE EFFECTIVELY TO A TEAM EFFORT</p>	<p data-bbox="885 829 1071 856">HONORABLE</p> <p data-bbox="925 913 1031 940">HONEST MY WORK IS MY OWN, I MEAN WHAT I SAY, AND TELL THE TRUTH</p> <p data-bbox="893 1045 1063 1073">CONSIDERATE I AM POLITE, I TAKE TURNS, AND I RESPECT THE PROPERTY OF OTHERS</p> <p data-bbox="909 1178 1047 1205">ATTENTIVE WHEN SOMEONE SPEAKS TO ME, I SHOW THEM I AM LISTENING</p> <p data-bbox="941 1310 1015 1337">CIVIL I CRITICIZE IDEAL, NOT PEOPLE, AND I CAN AGREE TO DISAGREE</p> <p data-bbox="909 1442 1047 1470">AUTHENTIC I DON'T NEED TO BE THE SAME AS EVERYONE ELSE</p>	<p data-bbox="1234 829 1437 856">SELF-RELIANT</p> <p data-bbox="1266 913 1404 940">AMBITIOUS I SET GOALS AND STRIVE TO ACHIEVE THEM</p> <p data-bbox="1258 1024 1412 1052">ORGANIZED I BRING ALL REQUIRED MATERIALS AND I CAN FIND WHAT I NEED QUICKLY</p> <p data-bbox="1242 1157 1429 1184">RESOURCEFUL I TRY TO HELP MYSELF BEFORE I ASK FOR ASSISTANCE FROM OTHERS</p> <p data-bbox="1274 1289 1396 1316">HEALTHY I RESPECT MY BODY SO THAT MY MIND CAN FUNCTION PROPERLY</p> <p data-bbox="1291 1421 1380 1449">ALERT I DON'T NEED TO BE ENTERTAINED IN ORDER TO BE PRESENT</p>

Academic Integrity Policy: All submitted work must be original and in the student's own words. Copying or paraphrasing from external sources, including online resources, printed materials, or

other students' work, is strictly prohibited. Proper citation is required for any referenced sources. Plagiarism or any form of copying will result in consequences.

Academic Honesty Policy

The Board of Education upholds academic honesty and personal integrity as crucial aspects of students' education and character development (BP 5131.9). Students at Palm Springs High School are required to maintain honesty and integrity in all academic endeavors, including tests, assignments, homework, essays, papers, and research. Any work submitted must reflect the student's own effort and capabilities. Engaging in cheating, which includes claiming credit for work not one's own, providing unauthorized access to materials, or tolerating such behaviors, is strictly prohibited.

Violations of academic honesty erode the trust and respect within the school community. Consequences for such behavior include a zero grade on the assignment, parental notification, and disciplinary action. These consequences apply across all subjects and are non-negotiable.

First and Second Offense Protocol:

- Zero assigned for the work
- Parent/Guardian notified
- Counselor informed
- Disciplinary action

Third Offense

- Zero assigned for the work
- Parent conference scheduled
- Counselor informed
- Disciplinary Action, potential suspension
- Letter filed in student's permanent discipline record

Counseling and Guidance Services

Counselors at Palm Springs High School offer orientation and registration information, along with guidance on college, career, and academic progress. Students are encouraged to request individual conferences with their counselors to address academic or personal concerns. For further information or to schedule an appointment, please contact the counseling office.

Academic Name and Alpha Counselor Contact Information

Name and Alpha Counselor Email

A-DEA & PALM Academy Mrs. Angles rangles@psusd.us

DEC – LA, ABLE Academy Mrs. Corona rcorona1@psusd.us

LE – SL & AVID Academy Mrs. Jara cjara@psusd.us

SM – Z, FILM & WELDING Academies Mrs. Bond jbond@psusd.us

COSA Ms. Avina cavina@psusd.us

MTSS Support 9th & 10th Mrs. Albitres balbitres@psusd.us

Frequently Asked Questions

COUNSELOR CONTACT



Scan with your phone or Chromebook

FOR MORE INFO:

<https://www.pusd.us/pshs>

Q: How do I contact my Counselor?

A: Visit the Counseling Department Website. Go to <https://www.pshs.us/counseling.html>

Q: What if I drop an AP class after signing up for the AP test?

A: You may drop the AP test with approval from your counselor and parents, and after paying the \$40.00 fee to the ASB clerk.

Q: Where can I get a tutor schedule?

A: Tutoring schedules are available in the Counseling Department.

Q: How can I become a T.A.?

A: To become a T.A., you must be a Junior or Senior and complete a TA Form with additional requirements.

Student Progress Monitoring

All student progress can be monitored using ParentVue. For account access, please refer to the ParentVUE portal.

Pass/Fail Grading Policy:

Students must be enrolled in more than six periods (or 30 credits). The requested course must be a "0" or 7th period class (or higher). If an academic course is taken during periods 1-6, it is eligible for Pass/Fail grading with administrator approval. The course cannot be a UC A-G course unless the A-G subject area requirement has been previously met or is being met during the normal school day.

Requests for Pass/Fail grading must be submitted no later than three (3) weeks after the start of the term/semester.

Students must complete all course requirements and maintain a good attendance record. Once the application for Pass/Fail grading is filed, requests cannot be reversed. All decisions are final and non-negotiable.

Students interested in taking a class for Pass/Fail should see their counselor for the necessary form.

Early Release/Late Start Agreement

Students wishing to leave school early must maintain satisfactory grades of a C or higher in their academic courses to meet A-G requirements.

In accordance with Education Code 5228.1, early release or late start may be granted under the following conditions:

- School officials determine that the student will benefit from the change.
- Parents provide written consent for the student's early release or late start each day.
- All secondary students in the Palm Springs Unified School District must adhere to a full-day schedule as per Education Code 46100.
- Students have received counseling on options for a shortened school day, such as community college, employment, or internships.
- Students are on track to fulfill graduation requirements by the end of their senior year.

Senior Contract

All seniors must sign and return the Senior Contract and adhere to the outlined expectations. Disciplinary incidents may result in consequences, including exclusion from senior activities such as graduation. It is essential for seniors to take these expectations seriously and maintain compliance throughout their final year.

Graduation Requirements (BP 6146.1)

To earn a diploma from PSHS, students must fulfill the following minimum requirements:

- 1. 225 units of Credit (detailed in the chart below)**
- 2. Minimum GPA of 1.51**
- 3. Pass Integrated Math I or an equivalent course**
- 4. Complete 4 years of English**

Academic Area	PSHS Credits
English	40
Math (includes Integrated Math I)	30
Biological Science	10
Physical Science	10
World History	10
US History	10
Civics	5
Economics	5
Visual/Performing Art/Foreign Language/Career Technical Education	10
Physical Education	20
Health (through Biology)	0
Electives	75

Total	225
--------------	------------

Grade Point Average (GPA)

The GPA indicates a student's academic performance, with a minimum requirement of 1.51 for graduation. It is calculated by assigning numerical values to letter grades (A = 4, B = 3, C = 2, D = 1, F = 0), summing these values, and dividing by the number of classes taken. Honors and Advanced Placement (AP) courses receive an additional point for a weighted scale of 5.0.

Example of GPA Calculation:

- A's: 1 x 4 points = 4 points
 - B's: 2 x 3 points = 6 points
 - C's: 2 x 2 points = 4 points
 - D's: 0 x 1 point = 0 points
 - F's: 1 x 0 points = 0 points
- Total Points: 14 points
 GPA Calculation: 14 points ÷ 6 classes = 2.33 GPA

Grade Corrections

Grades are determined by the course teacher and are final unless an error occurs. If grade corrections are necessary due to teacher or data entry errors, only the course teacher may make changes using the appropriate form from the Registrar. Corrections will be updated in the student's permanent record upon administrative approval.

Advanced Placement and Honors Courses

Students seeking an academic challenge to prepare for post-secondary education should consider enrolling in Honors and Advanced Placement (AP) courses. AP classes prepare students for the College Exams in May. A score of 3, 4, or 5 may earn college credit at many higher education institutions (verify with your chosen college for specifics). Note that there is a fee for this exam.

A meeting will be held in the spring for parents and students interested in AP classes. This meeting will provide information on course content and enrollment requirements. Students enrolled in AP classes will be required to sign a contract outlining the course expectations.

A-G Requirements

Palm Springs High School's College Prep courses are approved by the University of California a-g

system. Students who complete these courses with a grade of C or above fulfill the requirements for admission to University of California or California State University schools.

Summer School

Students may enroll in summer courses offered by public and private institutions. If a course does not satisfy a graduation requirement, it will appear on the transcript but will not impact the GPA. For courses taken at a private institution to meet a graduation requirement, administrative approval is required in advance.

Transcripts

Official and unofficial transcripts can be requested online at www.parchment.com. For a Parchment registration code, contact the Registrar's office at (760) 778-0400. Alumni may also purchase transcripts through Parchment.

Incomplete Grades

An Incomplete grade is assigned only with administrative approval for circumstances beyond the student's control. Students must complete the missing work within a timeframe equal to the duration of their absence, during the following nine-week period. Failure to complete the work will result in an automatic conversion to an F.

Withdrawal

Students must provide a parental note indicating the withdrawal date and new location. They must report to the Registrar for necessary forms before school on the withdrawal day. All books and materials must be returned, and accounts cleared prior to withdrawal. Unresolved textbook or fee balances will result in withheld records and transcripts.

Teacher Policies and Expectations

Each teacher at PSHS creates a syllabus outlining classroom rules, guidelines, and expectations regarding student behavior, homework policies, and procedures for make-up work and tests. Students and parents should familiarize themselves with each teacher's policies and adhere to the syllabus requirements.

Section 5: Campus Safety and Behavior Expectations

Board of Education Statement on Student Conduct

The Board of Education aims to prepare students for responsible citizenship by promoting self-discipline and personal responsibility. The Board believes that maintaining high expectations for student behavior, effective classroom management, and encouraging parent involvement can

reduce the need for disciplinary actions. Staff are expected to implement preventive measures and utilize positive conflict resolution techniques whenever feasible. (BP 5144)

Code of Conduct for Major Infractions

The Code of Conduct addresses violations of major infractions as defined in Education Code Section 48900 (a-l) and additional California legislation, including:

1. Causing, attempting to cause, or threatening physical injury to another person.
2. Possessing, selling, or furnishing firearms, knives, explosives, or other dangerous objects.
3. Possessing, using, selling, or being under the influence of controlled substances, alcoholic beverages, or intoxicants.
4. Offering, arranging, or negotiating the sale of controlled substances, alcoholic beverages, or intoxicants, and misrepresenting any liquid, substance, or material.
5. Committing robbery or extortion.
6. Causing or attempting to cause damage to school or private property.
7. Stealing or attempting to steal school or private property.
8. Possessing or using tobacco or nicotine products.
9. Committing obscene acts or engaging in habitual profanity or vulgarity.
10. Unlawfully possessing, offering, arranging, or negotiating the sale of drug paraphernalia.
11. Disrupting school activities or defying the authority of school staff.
12. Knowingly receiving stolen school or private property.
13. Committing sexual harassment as defined in Education Code 212.5.

School Authority and Student Responsibilities

School Authority Scope: Students fall under the jurisdiction of the school from the moment they leave home until they arrive back. Any misconduct such as fighting, smoking, or drug-related activities off-campus will be addressed with the same disciplinary measures as if it happened on school grounds.

Student Responsibilities Guidelines: At Palm Springs High School, our aim is to cultivate a positive classroom atmosphere. Your assistance and collaboration are essential in creating a thriving learning environment on our campus.

Palm Springs High School Rules and Regulations (Brief Summary)

- Students must adhere to all school rules for the safety and well-being of everyone.
- It is the duty of administrators, teachers, staff, and students to maintain a safe and orderly campus for learning.
- Disruptions like disrespectful behavior, use of inappropriate language, and involvement

in disturbances will be immediately addressed.

- Leaving campus during school hours requires a passport issued by the school offices.
- Hall passes are required when outside of the assigned classroom during class time.
- Food and drinks should only be consumed in designated areas.
- Possession or sale of drugs, alcohol, or paraphernalia is strictly prohibited.
- Cell phone and personal device use is not allowed during class without permission.
- Prohibited items include electronic cigarettes and vapor-emitting devices.
- Publications and announcements need administrative approval before distribution.
- Skateboards, roller blades, and bicycles are not allowed on campus.
- Harassment, fighting, littering, profanity, and graffiti are not tolerated.
- Students must carry their ID cards at all times.
- Appropriate clothing must be worn, and lewd or offensive clothing is not permitted.
- Guest permission slips are required for non-school students attending dances.
- No food or drink consumption during class unless approved by the teacher.
- Outside deliveries, personal messages, and gifts are not accepted.
- Candy sales are not allowed
- Only approved adults can visit classrooms.
- Sunglasses are not permitted during class for a focused learning environment.
- P. E. lockers are the property of the Palm Springs Unified School District and are subject to inspection by school authorities. The school district is not responsible for the loss of items.

Campus Safety

Civility Policy: Any individual disrupting school operations, threatening safety, causing damage, using offensive language, or repeatedly trespassing will be asked to leave immediately. Public members using obscenities or speaking disrespectfully will be reminded to communicate civilly. Failure to comply will result in termination of the interaction and removal from the premises.

Police Contact: Law enforcement, including School Resource Officers, will be present on campus. They have the authority to interview students without parental/guardian permission or presence.

Search and Seizure: Searches will occur with reasonable suspicion of controlled substances, drug paraphernalia, stolen property, weapons, or items posing a threat to safety. PSUSD follows California and Federal laws, allowing random searches of students, individuals, and belongings (BP 5145.12(a)).

Bike/Skateboard/Scooter Policy

- **Safe Operation:** Students must ride safely.
- **Campus Entry/Exit:** Use the designated route.
- **Bike Lanes:** Utilize bike lanes and follow traffic flow.

- **Crosswalks:** Walk bikes at crosswalks.
- **Parking:** Park and lock bikes in designated area (students provide their own lock).

PSUSD and PSHS are not liable for any damages, theft, vandalism, injuries, or other negative consequences related to bikes, skateboards, scooters, or similar items.

Classroom Discipline Policy and Procedures

Classroom teachers establish policies and procedures aligned with PSUSD and PSHS guidelines. Students are expected to respect these expectations to maintain a positive and productive learning environment. When students fail to follow these policies, appropriate consequences will be applied. Teachers will address behavioral issues collaboratively with students, unless immediate action is required from the Administrative Office. Teachers or school officials will reach out to parents when necessary. Parents are encouraged to contact teachers via email or phone with any questions or concerns.

Violations and disruptions in the classroom require intervention such as the following:

1. The teacher follows a progressive discipline approach:
 - Warning to the student
 - Teacher/student conference
 - Contact with parents and potential conference
 - Detention
 - Opportunity to Learn (OTL)
 - Use of Discipline Referral Form
 - Student Behavior Plan

Immediate removal from class is necessary for serious health and safety concerns.

Students may receive a Discipline Referral Form for behaviors like:

- profanity towards a student/staff member (EC 48900(i) (k))
- fighting (EC 48900(a))
- possession/use of a controlled substance (EC 48900(c))
- possession of a dangerous object/weapon, stink bomb (EC 48900 (b)(k))
- assault/battery (EC 48900 (a))
- threats made towards another student/staff (EC 48900(a))
- throwing an object at a staff/student (EC 48900(a) (b) (k))
- extreme and chronic documented disruptive behavior (EC 48900(k))
- offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage, or intoxicant of any kind, and then either sold, delivered or otherwise furnished anything in lieu of it and represented the replacement as a controlled substance, alcoholic beverage or intoxicant (EC 48900(d))
- committed or attempted to commit robbery or extortion (EC 48900(e))

- caused or attempted to cause damage to school or private property (EC 48900(f))
- stole or attempted to steal school or private property (EC 48900(g))
- possessed or used tobacco, or any products containing tobacco or nicotine products (h)
- unlawful possession of, unlawfully offered, arranged, or negotiated to sell any drug paraphernalia (EC 48900(j))
- knowingly received stolen school or private property (EC 48900(l))
- possessed an imitation firearm (EC 48900(m))
- committed or attempted to commit sexual assault, or committed a sexual battery, as defined in the penal code (EC 48900(n))
- harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding (EC 48900(o))
- aids or abets the infliction or attempted infliction of physical injury to another person (EC 48900(s))
- electronic/cyber-bullying (EC 48900 (r))
- sexual harassment (EC 48900.2))
- caused, or attempted to cause, or participated in an act of hate violence (EC 48900.3))
- engaged in harassment, threats, or intimidation (EC. 48900.4))
- terrorist threats against school officials or property, or both (EC 48900.7))
- A pupil may be suspended or expelled for acts related to school activity or attendance that occur at any time. (EC 48900(p))

Student Consequences

- Grounds for Suspension/Expulsion: Acts violating the education code during school-related events or attendance, including but not limited to:
 - On school premises.
 - Traveling to or from school.
 - Lunch period on or off campus.
 - During or traveling to/from a school-sponsored activity.
- Violations: Students may face detention, OTL, Saturday School, suspension, expulsion, and the following repercussions:
 - Activities: Barred from school-related events like dances, concerts, debates, and performances for 30 school days.
 - Seniors: Ineligibility for senior activities, including Graduation Ceremony, Grad Night, Brunch, Sr. party, Baccalaureate, or any new activities added within 30 school days post-senior contract date due to violations.
 - Pranks: Prohibited, including class or homecoming float pranks, with consequences like exclusion from school events, suspension, or expulsion.

Detention is a disciplinary measure where students are required to stay in a designated area outside of regular school hours, typically after school. Its primary purpose is to discourage misbehavior by removing students from desirable activities. Detentions can also occur before school, during recess, or during lunchtime.

In-school suspension (ISS) or Opportunity to Learn (OTL) involves temporarily removing a student from regular classes due to a violation of school rules, while keeping them on school premises under direct supervision. Unlike out-of-school suspension (OSS), ISS aims to maintain educational continuity by allowing students to complete assignments and receive academic support.

Exclusion List: The exclusion list serves as a disciplinary action for up to thirty (30) school days for any violations of the code of conduct by a student. This measure aims to help the student recognize the seriousness of their behavior and to prevent further disturbances. If the student commits additional offenses, they will remain on the exclusion list. Students on the exclusion list are prohibited from participating in or attending after-school events and activities to encourage them to focus on improving their behavior and making amends.

Behavior contracting is a structured intervention used to improve student behavior by formalizing agreements between students and educators. It defines specific behaviors to be increased or decreased, outlines goals, and establishes consequences for not meeting them. Behavior contracting encourages a proactive approach to managing behavior and supporting academic success.

Restorative practices are a school discipline method that involves all affected individuals in resolving conflicts, promoting healing, and restoring communities. This includes models like victim-offender mediation, restorative conferencing and discussion circles. These practices aim to reduce suspensions and expulsions while fostering self-discipline and improving relationships among students, families, and the community.

Suspension/Expulsion

Students who are suspended or expelled will not be allowed to participate in any extracurricular activities during their suspension or expulsion period. Suspension will only be applied after other corrective measures have failed, except in cases mandated by law for a first offense. According to the Education Code and District Code of Conduct, students may be suspended for repeated inappropriate behavior or significant infractions. The suspension length will vary from one to five school days, depending on the severity of the infraction. Students on suspension are prohibited from entering any school campus or engaging in school-related activities.

Appeal Process

Decisions regarding suspension or ineligibility for co-curricular or extracurricular activities can be appealed by submitting a formal letter to the school principal within ten (10) calendar days of notification. The principal will review the appeal and make a decision within five (5) working days. Students may not participate in extracurricular or co-curricular activities while their appeal is being processed.

Metal Detectors

Possession of a weapon on school property, on the way to and from school, or at school sponsored events, is in violation of California Education Code and California Penal Code. Such a

violation will result in immediate referral for disciplinary action and may result in expulsion from Palm Springs Unified School District and an arrest.

To ensure the safety of students and staff within the Palm Springs Unified School District, students may be required to submit to a search by the use of a metal detector, either intermittently, or on a regular basis, on campus or at school sponsored events. Any weapon or dangerous object will be confiscated.

A pat search may be required, and students may be required to empty pockets or other containers in the event that metal objects are detected. Purses, backpacks, vehicles, or other containers are also subject to search.

Harassment

Prohibited Conduct: Harassment of a student by another student is prohibited and subject to disciplinary action. Harassment includes sexual [unwelcome advances, verbal, visual or physical contact of a sexual nature including graphic or explicit clothing], intimidation of another student, and threatening to cause bodily injury.

Dress Code

At Palm Springs High School, we uphold a standard of dressing for success by ensuring all students wear appropriate and respectful clothing suitable for the school environment. We have established a dress code to promote health and safety. Students must dress appropriately and avoid clothing that disrupts the educational environment. Certain styles may be prohibited if deemed distributive or inappropriate by school officials.

Students not adhering to the dress code may be required to return home to change. This policy ensures a positive learning atmosphere for all. Clothing or accessories that threaten the physical or psychological well-being of individuals on campus are not permitted.

(BP 5132)

The Board of Education believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction which would interfere with the educational process.

AR 5132 – Student Dress and Grooming Policy

In collaboration with teachers, students, and parents/guardians, the principal or designee will establish and regularly review school dress and grooming rules that comply with applicable laws, Board policy, and administrative regulations.

Guidelines:

1. Clothing, jewelry, and personal items must not display crude, vulgar, profane, or sexually suggestive language or images, nor promote drug, alcohol, or tobacco use, illegal activities, weapons, or any form of racial, ethnic, or religious prejudice.

2. Shoes must be worn at all times.
3. See-through clothing and underwear are not permitted to be worn as outerwear.
4. Administration reserves the right to make individual case determinations.

Gang-Related Apparel

The principal, staff and parents/guardians may establish a reasonable dress code that prohibits students from wearing "gang-related apparel" and shall limit this definition to apparel that reasonably could be determined to threaten the health and safety of the school environment if it were worn or displayed on a school campus. (Education Code 35183)

Policy – Cyberbullying: Use of Electronics/Cyberbullying by Employees or Students (Education Code 48900 (r))

Education Code 48900 (r)

1. Definition of "Electronic Act":

An "electronic act" refers to the transmission of communication using electronic devices such as telephones, wireless devices, computers, or pagers. This includes, but is not limited to:

- (i) Messages, texts, sounds, or images.
- (ii) Posts on social networking sites, including:
 - (I) Creation of a "burn page," which is an internet site intended to achieve one or more effects outlined in paragraph (1).
 - (II) Credible impersonation of another student, which involves knowingly impersonating a student without consent to bully that student in such a way that others reasonably believe the impersonation is true.
 - (III) Creation of a false profile, which can be a profile of a fictitious student or one that uses the likeness or attributes of an actual student other than the creator.

2. Limitations:

It is important to note that an electronic act does not qualify as pervasive conduct solely because it has been shared or is currently available on the internet.

AB 1542 – Penal Code 667.95:

A student may face felony charges if they willfully record a video of a violent felony with the intent to encourage or facilitate the act. For example, if a student records a fight and posts the video online, they may be subject to these charges.

Bullying

Palm Springs Unified School District's Bullying Definition: When an individual or a group of people with perceived power, repeatedly and intentionally cause hurt or harm to another person or group of people who feel helpless to respond. Bullying continues over time, is often hidden from adults and will probably continue if no action is taken. Please note: A single egregious act of one of the following might not be considered bullying but does require a disciplinary response.

Types of Bullying:

Physical bullying involves hurting a person's body or possessions. Physical bullying includes:

- Hitting/kicking/pinching
- Spitting
- Tripping/pushing
- Taking or breaking someone's things
- Making mean or rude hand gestures

Verbal bullying is saying or writing mean things. Verbal bullying includes:

- Teasing or Taunting
- Name-calling
- Inappropriate sexual comments
- Threatening to cause harm

Social bullying, sometimes referred to as relational bullying, involves hurting someone's reputation or relationships. Social bullying includes:

- Leaving someone out on purpose
- Telling other students not to be friends with someone
- Spreading rumors about someone
- Embarrassing someone in public

Cyberbullying uses digital technologies, including hardware such as computers and smartphones, and social media, instant messaging, texts, websites, and other online platforms. It can be public or private. Cyberbullying includes:

- Abusive or hurtful texts, emails, or posts, images, or videos
- Deliberately excluding others online
- Nasty gossip or rumors
- Imitating others online or using their login

What bullying is not:

- Single episodes of social rejection or dislike
- Single episode acts of nastiness or spite
- Random acts of aggression or intimidation
- Mutual arguments, disagreements, or fights

Modified from: www.stopbullying.gov www.ncab.org (National Center against Bullying)

Nondiscrimination Policy

No person shall be excluded from participation in or denied benefits of any educational program offered by Palm Springs Unified School District based on sex, race, national origin, or non-limiting handicapped conditions. This includes various vocational education programs in Business, Consumer Home Economics, and Technical/Industrial fields. There are no special admission requirements other than the need to progress sequentially from level to level. Lack of English language skills will not hinder admission or participation in vocational programs. (BP 0410)

Complaint Procedures

Individuals wishing to file complaints alleging unlawful discrimination, including racial or sexual harassment, should contact:

Mark Arnold
 Nondiscrimination on the Basis of Handicapped
 State and Federal Programs
 150 District Center Drive
 Palm Springs, California 92264
 Phone: (760) 883-2700

A copy of the District's complaint procedures (Board Policy 1312.3) and Administrative Regulations 1312-3[a-b] is available upon request. Complainants may request intervention by the California Department of Education under certain circumstances, and have the right to appeal any District decision concerning a complaint.

Policy on Sexual Harassment

The Board of Education is dedicated to providing an educational environment free from harassment and discrimination, including sexual harassment of students by other students and employees. Retaliation against individuals who participate in the complaint process is prohibited.

Students experiencing sexual harassment on school grounds or during school activities should promptly contact a teacher, principal, or any available school employee.

The Board complies with Title IX of the Education Amendments of 1972, which prohibits sex discrimination in educational programs. The Coordinator or designee will ensure that all students receive age-appropriate instruction regarding sexual harassment, including:

1. Definition and examples of sexual harassment, including occurrences between individuals of the same gender.
2. Assurance that students do not have to tolerate sexual harassment.
3. Encouragement to report any instances of sexual harassment.
4. Assurance that student safety is the district's primary concern.
5. Information on complaint investigation procedures.
6. Rights of students and parents/guardians to file civil or criminal complaints.
7. Commitment to take interim measures to ensure a safe environment during investigations.

Complaint Process

Students who feel they have been sexually harassed should report the incident to a teacher or employee immediately. The employee must report the complaint to the principal or District Coordinator within one school day.

Employees observing sexual harassment should intervene when safely possible and report the incident to the Coordinator.

In cases involving the Coordinator or any district employee, reports should be made to the Superintendent.

District Coordinator:

Asst. Supt. of Educational Services or Designee
150 District Center Drive
Palm Springs, CA 92264
Phone: 760-883-2703, ext. 4805002

Regardless of whether a formal complaint is filed, the Coordinator or designee will contact the student (or parent) to explain the district's responsibility to investigate and the procedures for filing complaints.

Upon receiving a complaint, the Coordinator will initiate investigation procedures as per AR 1312.3 – Uniform Complaint Procedures. If sexual harassment is confirmed, appropriate action will be taken to end the harassment and address its effects on the victim. A report will be filed with the Superintendent and authorities, as required.

Sexual Harassment Investigation Policy

Students engaging in sexual harassment at school or during school-sponsored activities violate this policy and will face disciplinary actions. For students in grades 4-12, consequences may include suspension or expulsion, considering the full context of the incident.

Response Pending Investigation

Upon receiving a report of sexual harassment, the principal or designee, in consultation with the Coordinator, will assess the need for interim measures to address ongoing harassment and ensure a safe environment for the complainant and other students.

All complaints and allegations will be kept confidential, except as required for the investigation or necessary actions. The Coordinator or designee will clarify confidentiality standards with the student at the time the complaint is filed.

Mental Health and Wellness Resources

- **National Suicide Prevention Lifeline:** 988
- **Crisis Text Line:** Text HOME to 741741
- **Riverside County Suicide Prevention Hotline:** 951-686-4357

- **What's Up Safehouse:** Download the app or text 844-204-0880



**CALIFORNIA DEPARTMENT
OF EDUCATION**

TONY THURMOND
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

Dear County and District Superintendents, Charter School Administrators, and School Principals:

School Safety Legislation: Effective July 1, 2023

There is an urgent need to ensure parent and guardian responsibility for the safe storage of firearms and prevention of access to firearms. It is also critically important for all schools, districts, and county offices of education to engage multidisciplinary behavioral threat assessment teams to assist in identifying student behavior that could lead to homicidal incidents, to intervene swiftly and effectively to prevent such disasters, and to address identified mental health needs of students.

Two bills were legislated in response to the alarming increase in school shootings in California and throughout the United States, some of which are committed by children who have access to firearms and whose actions have led to injuries and deaths that could have been prevented.

This communication provides an overview of the new laws and a link to model content for parent and guardian notification of California laws regarding safe storage of firearms and prevention of child access to weapons.

The California Legislature (Assembly Bill 452, Section 1, 2023) has Found and declared:

- Guns are the third leading cause of death of children in America. Every day, eight children and teens are shot in instances of family fire, which is a shooting involving an improperly stored or misused gun found in the home resulting in injury or death.

- Data show that 75 percent of school shootings are facilitated by children having access to unsecured or unsupervised firearms at home. Eighty-seven percent of children know where their parents' firearms are stored, and 60 percent report that they have handled them.
- Over 80 percent of teens who have died by suicide used a firearm that belonged to someone in their home.

June 28, 2023

Page 2

Assembly Bill 452–Pupil Safety: Parental Notification, Firearm Safety Laws, all kindergarten through grade twelve school districts, county offices of education, and charter schools shall annually inform parents and guardians of California's child access prevention laws and laws relating to the safe storage of firearms at the beginning of the first semester or quarter of the regular school term. You will find Assembly Bill 452 on the California Legislative information web page at https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202120220AB452.

Senate Bill 906–School Safety: Homicide Threats

Sections 49390 through 49395 have been added to the EC. This bill seeks to address homicidal threats in middle and high schools and applies only to local educational agencies that serve pupils in any grades from six through twelve as part of a middle school or high school. Local educational agencies serving these pupils must include information about child access prevention laws and laws relating to the safe storage of firearms in the annual notifications to parents/guardians at the beginning of the first semester or quarter of the regular school term. The law states that school officials are required to report homicidal threats or perceived threats, as defined, to law enforcement, who must conduct an immediate investigation and threat assessment, as defined. You will find Senate Bill 906 on the California Legislative information web page at https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB906.

Parent/guardian annual notification that satisfies the model content requirement of Assembly Bill 452 and Senate Bill 906 is available in English and Spanish on the COE Violence Prevention web page at <https://www.cde.ca.gov/ls/ss/vp/>.

It is our collective responsibility to ensure that students, staff, families, and communities are as prepared and safe as possible. Thank you for your attention and commitment to school safety.

If you have any questions, please contact the COE School Health and Safety Office at SHSO@cde.ca.gov.

Sincerely,



Tony Thurmond
State Superintendent of Public Instruction



**CALIFORNIA DEPARTMENT
OF EDUCATION**

TONY THURMOND
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

Estimados Superintendente del Condado y Distrito, Administradores de Escuelas Charters y Directores de Escuelas:

Legislación de Seguridad Escolar: Vigente a partir del 1 de Julio de 2023

Existe una necesidad urgente de garantizar que los padres y tutores sean responsables del almacenamiento seguro de las armas de fuego y de la prevención del acceso a ellas. También es de vital importancia que todas las escuelas, distritos y oficinas de educación del condado involucren equipos multidisciplinarios de evaluación de amenazas conductuales para ayudar a identificar comportamientos estudiantiles que podrían conducir a incidentes homicidas,

intervenir rápida y efectivamente para prevenir tales desastres y abordar los desastres identificados. Necesidades de salud mental de los estudiantes.

Se legislaron dos proyectos de ley en respuesta al alarmante aumento de tiroteos en escuelas en California y en todo Estados Unidos, algunos de los cuales son cometidos por niños que tienen acceso a armas de fuego y cuyas acciones han provocado lesiones y muertes que podrían haberse evitado.

Esta comunicación proporciona una descripción general de las nuevas leyes y un enlace a contenido modelo para la notificación a padres y tutores sobre las leyes de California sobre el almacenamiento seguro de armas de fuego y la prevención del acceso de los niños a las armas.

La Legislatura de California (Proyecto de Ley de la Asamblea 452, Sección 1, 2023) ha encontrado y declarado:

- Las armas de fuego son la tercera causa principal de muerte infantil en Estados Unidos. Cada día, ocho niños y adolescentes reciben disparos en casos de incendio familiar, que es un tiroteo que involucra un arma mal almacenada o mal utilizada que se encuentra en el hogar y resulta en lesiones o muerte.
- Los datos muestran que el 75 por ciento de los tiroteos en las escuelas son facilitados porque los niños tienen acceso a armas de fuego sin vigilancia o sin supervisión en casa. El ochenta y siete por ciento de los niños sabe dónde guardan las armas de fuego de sus padres y el 60 por ciento informa que las ha manipulado.
- Más del 80 por ciento de los adolescentes que se suicidaron utilizaron un arma de fuego que pertenecía a alguien en su casa.

28 de junio de 2023

Página 2

Proyecto de ley 452 de la Asamblea: seguridad de los alumnos: notificación a los padres, seguridad con armas de fuego leyes.

La Sección 48986 se agregó al Código de Educación de California (EC) y requiere que a partir del 1 de julio de 2023, todos los distritos escolares desde jardín de infantes hasta el grado doce, las oficinas de educación del condado y las escuelas charter les informen anualmente a los padres y tutores sobre la prevención del acceso infantil en California. leyes y leyes relacionadas con el almacenamiento seguro de armas de fuego al comienzo del primer semestre o trimestre del período escolar regular. Encontrará el Proyecto de Ley 452 de la Asamblea en la página web de

información legislativa de California en

<https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?billId=202120220AB452>.

Proyecto de ley del Senado 906–Seguridad escolar: amenazas de homicidio

Se han agregado a la CE las secciones 49390 a 49395. Este proyecto de ley busca abordar las amenazas homicidas en las escuelas intermedias y secundarias y se aplica sólo a las agencias educativas locales que atienden a alumnos de cualquier grado del sexto al doce como parte de una escuela intermedia o secundaria. Las agencias educativas locales que atienden a estos alumnos deben incluir información sobre las leyes de prevención del acceso infantil y las leyes relacionadas con el almacenamiento seguro de armas de fuego en las notificaciones anuales a los padres/tutores al comienzo del primer semestre o trimestre del período escolar regular. La ley establece que los funcionarios escolares deben informar sobre amenazas homicidas o amenazas percibidas, según se define, a las autoridades, quienes deben realizar una investigación inmediata y una evaluación de amenazas, según se define. Encontrará el Proyecto de Ley del Senado 906 en la página web de información legislativa de California en

<https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?billId=202120220SB906>.

La notificación anual para padres/tutores que satisface el requisito de contenido modelo del Proyecto de Ley 452 de la Asamblea y el Proyecto de Ley 906 del Senado está disponible en inglés y español en la página web de Prevención de Violencia del COE en

<https://www.cde.ca.gov/ls/ss/vp/>.

Es nuestra responsabilidad colectiva garantizar que los estudiantes, el personal, las familias y las comunidades estén lo más preparados y seguros posible. Gracias por su atención y compromiso con la seguridad escolar.

Si tiene alguna pregunta, comuníquese con la Oficina de Seguridad y Salud Escolar del COE en

SHSO@cde.ca.gov.

Sinceramente,



Tony Thurmond

Superintendente Estatal de Instrucción Pública